

# Miamisburg Sportsmen's Club

6300 South Union Road  
Miamisburg, OH 45342



## Event Director Report Form

EVENT NAME:	_____
EVENT DIRECTOR:	_____
EVENT TYPE:	Activity <input type="checkbox"/> Training <input type="checkbox"/> Competition <input type="checkbox"/> Youth <input type="checkbox"/>
EVENT DATE(S):	_____
RANGES USED:	_____

	Participants (#)	Fee per Participant	Guns (#)	Fee per Gun	Income from Participants / Guns
<b>Member</b>	_____	\$ _____	_____	\$ _____	\$ _____
<b>Non-Member</b>	_____	\$ _____	_____	\$ _____	\$ _____

<b>Starting amount held by Event Director (recurring events)</b>	\$ (+) _____
<b>Total income derived from participants/guns</b>	\$ (+) _____
<b>Expenses</b>	\$ (-) _____
<b>Scoring fees paid to USPSA / Steel Challenge</b>	\$ (-) _____
<b>Amount submitted to the Club Treasurer</b>	\$ (-) _____
<b>Balance held by Event Director for subsequent matches (recurring events)</b>	\$ (=) _____

### Approximate Number of Rounds Fired per Range

Range	Approx Rounds	Range	Approx Rounds	Range	Approx Rounds
North Bay	_____	Center Bay	_____	Steel Bay	_____
Shotgun Bay	_____	Action Bay	_____	West Range	_____
Magee #1	_____	Magee #2	_____	Magee #3	_____
50 Yd Rifle	_____	100 Yd Rifle	_____	Indoor	_____

### Required Attachments:

- 1) A list of signatures and dates for each day the safety briefing was conducted.
- 2) If funds were collected, provide a list of member and non-member participants with the amount collected from each participant and the date(s) of the event.
- 3) A list showing the dates and the amounts submitted to the Treasurer.
- 4) If there were any deviations from the Club Safety Plan, provide the details and a copy of the document showing the Club's approval for the deviations.

Event Director Signature: \_\_\_\_\_ Date: \_\_\_\_\_